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Alternate **David Ayers**, City of Hanford
Alternate **Andrew Medellin**, City of Madera
Alternate **Michael Derr**, City of Selma
Alternate **Bob Link**, City of Visalia

November 13, 2018

Subject: RFP No.: 19-J-24-00 Passenger and Market Research Services
Addendum No. 01

Prospective Proposers:

Enclosed is Addendum No. 01 to the Request for Proposals (RFP) for a Passenger and Market Research Services issued by San Joaquin Regional Rail Commission (SJRR) on October 26, 2018.

Each page in the addendum package has been issued to allow for full replacement of existing pages/sections in the RFP Documents. Changes to the text are indicated by an arrow in the margin next to the changes and are accompanied by an A1, indicating the addendum reference.

Cover Sheet Addendum Letter (*this document*)
Attachment 1 Request for Clarifications and Questions

Please contact Autumn Gowan at (209) 944-6237 or rfp@acerail.com if you have questions regarding this addendum or are missing any of the pages from the enclosure list.

Sincerely,



Autumn Gowan
Contracts and Compliance Assistant

MEMBER AGENCIES

Alameda County - Contra Costa County Transportation Authority - Fresno Council of Governments - Kings County Association of Governments - Madera County Transportation Commission
Merced County Association of Governments - Sacramento Regional Transit - San Joaquin Regional Rail Commission - Stanislaus Council of Governments - Tulare County Association of Governments

1. **Question:** Are the most recent Amtrak and Caltrans reports on the San Joaquins services available to assist in the proposal process?

Answer: Most recent reporting will be provided to the winning proposer to help the planning process for the scope of this contract. It will not be provided at this time to potential proposers.

2. **Question:** Are equipment and personnel turns available?

Answer: Equipment and personnel turns will be available to the winning proposer to plan and execute data collections. Due to the potentials for the turns to change, SJJPA is not providing this information at this time.

3. **Question:** Will surveyors/supervisors be able to travel free with passes provided by SJJPA or approved surveyor badges while interviewing and for personnel positioning?

Answer: Yes, surveyors/supervisors will be able to travel for free with credentials or tickets provided by SJJPA/Amtrak.

4. **Question:** Can you please clarify if the "20-page double sided limit" is a total of 40 single-sided pages printed double sided on 20 sheets, or 20 single-sided pages printed on 10 sheets?

Answer: The limit would be based on 40 single-sided pages printed double sided on 20 sheets.

5. **Question:** Should interviewing be conducted solely on a representative sample of rail service, or does interviewing also have to be conducted on Thruway buses?

Answer: The primary focus of the survey capture is on the rail service. As all thruway bus riders must have a rail segment, thruway bus specific questions can be asked onboard the train.

6. **Question:** Should interviewing be limited to the 11-County service area, or include all of the cities served by Thruway bus service?

Answer: This will need to be determined based on budget and cost to reach beyond the 11-County service area.

7. Question: Do you have station-pair boarding-alighting counts available to assist in costing the proposal?

Answer: SJJPA does possess station-pair boarding and alighting information by fiscal year which can be provided to the winning proposer. This information does not include directionality nor a breakdown by month.

8. Question: Do you have a breakdown of ridership frequency; e.g. 4+ days/week, 1-3 days/week, 1-3 days/month, a few times a year, less often?

Answer: This information has been gathered in the past by Amtrak and Caltrans. Reports stating this information will be provided to the winning proposer.

9. Question: Is it possible to request the route map for those 18 stations referenced in the RFP?

Answer: This information can be found:
<https://www.amtrak.com/routes/san-joaquins-train.html>

10. Question: You request that in addition to hard copies our proposal be submitted on compact disc. May we submit our electronic copy on a USB flash drive instead of a compact disc?

Answer: SJRRC requests and prefers a compact disc for security purposes.

11. Question: Please clarify whether the page limit of “20-page double-sided” equals 20 sheets with both sides printed or 10 sheets with both sides printed.

Answer: Please see response to Question #4 above.